Rehearsal & recovery review - recovery

Use this review to explain the path, record a recovery and assign one practical improvement.

Organization / team

Learner / operator

Date

Lesson / learning goal

Trainer, operators and roles

Before rehearsal

- [ ] Confirm approved starting files and configuration owner.
- [ ] Map each source to its destination.
- [ ] Use a rehearsal before the audience program.

Recovery log

Observed problem

Last checkpoint where the signal or content was correct

First checkpoint where it was incorrect

One variable changed

Result after the change

Approved working setup restored

Rehearsal & recovery review - debrief & handover

Use this review to explain the path, record a recovery and assign one practical improvement.

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One success

One audience or workflow problem

One improvement before the next rehearsal

Improvement owner

Next review date

Saved file locations and versions

Known issues

Next cue or task

Person responsible for decisions